

**INDONESIA – PHILIPPINES
MUTUAL RECOGNITION ARRANGEMENT
ON INTERIOR DESIGN SERVICES**

The Construction Services Development Board (CSDB) of the Republic of Indonesia or *Lembaga Pengembangan Jasa Konstruksi – LPJK* in Bahasa Indonesia and the Professional Regulation Commission (PRC) of the Republic of the Philippines, hereinafter collectively referred to as “**the Parties;**”

RECOGNIZING the authority of the Construction Services Development Board (**CSDB**) under Government Regulation Number 14 of 2021 as amendment to Government Regulation Number 22 of 2020 regarding the Implementing regulation of Act Number 2 of 2017 regarding Construction Services;

RECOGNIZING the authority of the Professional Regulation Commission (**PRC**) under RA 8981, otherwise known as the “Professional Regulation Commission (PRC) Modernization Act of 2000”, and in accordance with RA 10350 the Philippine Interior Design Act of 2012 to regulate the professional practice of interior design in the Philippines.

RECOGNIZING that the objectives of this Mutual Recognition Arrangement (MRA) between the Construction Services Development Board (**CSDB**) and the Professional Regulation Commission (**PRC**) is to enhance cooperation in Interior Design Services, in order to improve the efficiency, competitiveness, competency and diversity in capacity between both Parties,

NOTING that both Parties recognize the education and/or experience obtained, requirements met, licenses and/or certifications granted in Indonesia and the Philippines, according to the laws of their respective countries;

NOTING that *Himpunan Interior Design Indonesia* (herein-after referred to as “HDII”) and Philippines Institute of Interior Designers (herein-after referred to as “PIID”) agreed to pursue talks on the free exchange of professional Interior Design Services between both Countries in a Memorandum of Understanding signed on 2 December 2022 during PINTO: 1st Conference with Indonesia on Mutual Recognition of Professional Qualifications, held in Pasay City, Metro Manila, Philippines;

AND

ASPIRING to provide a generic model MRA for Interior Design Services in strengthening professional capabilities by promoting the free flow of relevant information and exchanging expertise, experiences and best practices suited to specific needs of both Parties;

HAVE AGREED on this INDONESIA - PHILIPPINES Mutual Recognition Arrangement on Interior Design Services (hereinafter referred to as “this Arrangement”) as follows:

ARTICLE 1 OBJECTIVES

The objectives of this Arrangement are:

- 1.1. to facilitate the mobility of Interior Designers;
- 1.2. to exchange information in order to the promote adoption of best practices on standards of Interior Design education, professional practices and qualifications;
- 1.3. to conform to the spirit of both Parties cooperation on fair distribution of resources and benefits through collaborative researches;
- 1.4. to promote interior design education and training, interior design research and innovation, including but not limited to academic exchanges, workshops, exhibitions, competitions, guest lectures, summer camps, internships, and;
- 1.5. to encourage, facilitate and establish mutual recognition of Interior Designers and set-up standard and commitment of technological transfer between both Parties.

ARTICLE 2 DEFINITIONS AND SCOPE

In this Arrangement, unless the context otherwise requires:

- 2.1. **Accreditation** refers to quality assurance of Graduate Interior Designer by the respective national authorized bodies.
- 2.2. **Interior Designer (ID)** refers to a natural person who holds the nationality of Indonesia or the Philippines and has been assessed by a Professional Regulatory Authority (**PRA**) of their Country of Origin as being technically, morally, and legally qualified to undertake professional practice of Interior Design and is registered and licensed for such practice by the Professional Regulatory Authority (**PRA**). Indonesia and the Philippines may have different nomenclatures and requirements for this term.
- 2.3. **Interior Design Services** refers to the activities covered under the laws and regulations currently in-force in each respective Country. These Interior Design Services include, **but are not limited to** the following, as they relate to interiors: space planning and programming, drafting, **2D and 3D manual and digital visualization**, technical drawings, preparation of technical specifications, cost estimation, interior construction administration, supervision and coordination, as well as consultancy in conservation, restoration, and preservation, among others.
- 2.4. **Assessment** refers to particular processes for reporting or comparison of achievement against criteria, standards, or a benchmark.
- 2.5. **Benchmark** refers to an agreed level by which others can be measured.
- 2.6. **Certification** refers to the issuance of a certificate or license to those who have met specified requirements for registration.
- 2.7. **Country of Origin** refers to Indonesia or the Philippines where the Interior Designer has an existing license to practice Interior Design.
- 2.8. **Criteria or Standards** refers to a specification of qualities required to be met.
- 2.9. **Graduate Interior Designer** refers to a natural person who holds the nationality of Indonesia or the Philippines and has satisfactorily completed an interior design or an architectural program, in accordance with each respective Countries' laws, policies, and regulations, that is assessed as meeting the required criteria in Interior Design determined by a recognized professional Interior Design body or state authority.

- 2.10. **Host Country** refers to the country where both Countries' Interior Designers applies to work in collaboration with the local registered or licensed Interior Designer
- 2.11. **Practice of Interior Design** refers to the provision of Interior Design services in connection with space planning, coordination and specification of the interior spatial elements, including finishes, furnishings and equipment, construction, renovation, restoration or alteration of the interiors of buildings or group of buildings to meet the functional, security, health, safety, comfort, accessibility, mobility and aesthetic. Subject to the Host Country's domestic regulations, these services include, but are not limited to as specified in 2.3.
- 2.12. **Professional Regulatory Authority (PRA)** refers to the designated government body or its authorized agency in charge of regulating the practice of Interior Design as listed in APPENDIX A. The Parties may have different nomenclatures for this term.
- 2.13. **Recognition** refers to acceptance by the relevant authority of both countries on demonstration of compliance with requirements.
- 2.14. **Registered Foreign Interior Designer (RFID)** refers to INDONESIA-PHILIPPINES Interior Designer (IPID) who have successfully applied to and is authorized by the Professional Regulatory Authority (**PRA**) of a Host Country to work in collaboration with one or more Interior Designer/s of the same level of competence from the Host Country.
- 2.15. **Registration** refers to the process of placing on a Register those who meet specified requirements within a jurisdiction.
- 2.16. Words in the singular include the plural and vice versa.

ARTICLE 3
RECOGNITION, QUALIFICATIONS AND ELIGIBILITY

3.1. Recognition of Qualifications to Become an INDONESIA – PHILIPPINES Interior Designer (IPID)

An Interior Designer who has:

- 3.1.1 completed a higher education degree from a recognized program in an accredited/validated higher educational institution, or assessed and recognized as having the equivalent of such a degree. The higher education degree should not be less than four (4) years, delivered on a fulltime basis in an accredited program by an accredited/validated university, while allowing flexibility for equivalency;
 - 3.1.1.1 where in the Republic of Indonesia, the accredited degree must be in Interior Design or Architecture;
 - 3.1.1.2 whereas in the Republic of the Philippines, the accredited degree must be in Interior Design;
- 3.1.2 a current and valid professional registration or licensing certificate to practice Interior Design in the Country of Origin issued by the Professional Regulatory Authority (**PRA**) of either Countries and in accordance with its policy on registration/licensing/certification of the practice of Interior Design;
- 3.1.3 acquired practical and diversified experience of not less than ten (10) years of continuous practice of Interior Design after graduation, and at least two (2) of which shall be in responsible charge of significant Interior Design works stipulated in Appendix D, Format 3;
- 3.1.4 complied with the Continuing Professional Development (**CPD**) policy of the country of Origin at a satisfactory level;
- 3.1.5 obtained a confirmation letter from the Professional Regulatory Authority (PRA) of the Country of Origin with no record of serious violation/s on technical, professional or ethical standards, local and international, for the practice of Interior Design; and
- 3.1.6 complied with any other requirements agreed upon by both Countries' Interior Design Monitoring Committee is eligible to apply to the INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**) to be registered as an INDONESIA - PHILIPPINES Interior Designer (**IPID**) under the INDONESIA - PHILIPPINES Interior Designer Register (**IPIDR**).

3.2. INDONESIA - PHILIPPINES Interior Designer (IPID)

An Interior Designer who is eligible to apply to the Interior Designer Council (IPIDC) to be registered as an INDONESIA - PHILIPPINES Interior Designer (IPID) under Article 3.1, and complies with the Guidelines on Criteria and Procedures as per Appendix B, and satisfies the Assessment Statement as per Appendix C, may, upon acceptance and payment of fees, be placed in the INDONESIA -PHILIPPINES Interior Designers Register (IPIDR) and accorded the title of INDONESIA – PHILIPPINES Interior Designer (IPID).

An INDONESIA or PHILIPPINES Interior Designer shall practice Interior Design only in the specific projects in which he/she has been adjudged to be competent under this Arrangement.

3.3. Eligibility of an INDONESIA and PHILIPPINES Interior Designer (IPID) to Practice in a Host Country.

- 3.3.1 An Indonesia-Philippines Interior Designer (IPID) from both Countries shall be eligible to apply to the Professional Regulatory Authority (PRA) of a Host Country to be registered as a Registered Foreign Interior Designer (RFID). The applicant shall submit with their application a sworn undertaking to:
- (a) be bound by the local and international codes of professional conduct in accordance with the policy on ethics and conduct established and enforced by the Country of Origin;
 - (b) be bound by prevailing laws and regulations of the Host Country; and
 - (c) work in collaboration with local Interior Designer in the Host Country, where appropriate, subject to domestic laws and regulations of the Host Country governing the practice of Interior Design thereto.
- 3.3.2 Upon approval, the successful INDONESIA – PHILIPPINES Interior Designer (IPID) applicant shall, subject to domestic laws and regulations of the Host Country, where appropriate, be permitted to work as a Registered Foreign Interior Designer (RFID), in collaboration with one or more Interior Designer/s of the Host Country, within such area of their own competency as may be recognized and approved by the Professional Regulatory Authority (PRA) of the Host Country.
- 3.3.3 The Interior Designer must register with the Professional Regulatory Authority (PRA) of the Host Country where they intend to practice. Interior Designer must:
- (a) show evidence of their registration of INDONESIA – PHILIPPINES Interior Designer (IPID)

- (b) identify the Interior Designer in the Host Country they intend to collaborate with; and
- (c) pay the registration fee set by the Professional Regulatory Authority (PRA) of the Host Country, subject to domestic rules and regulations.

ARTICLE 4
PROFESSIONAL REGULATORY AUTHORITY, MONITORING COMMITTEE AND
THE INDONESIA – PHILIPPINES INTERIOR DESIGN COUNCIL (IPIDC)

4.1 Professional Regulatory Authority (PRA)

The Professional Regulatory Authority (PRA) of both Countries shall be responsible for the following:

- 4.1.1 consider applications from the INDONESIA - PHILIPPINES Interior Designer (**IPID**) and authorize both Countries Interior Designer to practice as a Registered Foreign Interior Designer (**RFID**), in collaboration with one or more Interior Designers in the Host Country, where appropriate, subject to the domestic laws and regulations;
- 4.1.2 monitor and assess the professional practice of the Registered Foreign Interior Designer (**RFID**) and to ensure compliance with this Arrangement;
- 4.1.3 maintain high standards of professional and ethical practice in Interior Design;
- 4.1.4 notify the INDONESIA and PHILIPPINES Interior Designer Council (**IPIDC**) Secretariat (set-up under Article 4.3.5) promptly in writing when a Registered Foreign Interior Designer (**RFID**) has contravened this Arrangement, or when an Interior Designer who is also an INDONESIA or PHILIPPINES Interior Designer (**IPID**) is no longer qualified to undertake practice of Interior Design in the Country of Origin, has not complied with Continuing Professional Development (**CPD**) policy of the Country of Origin at a satisfactory level, or has seriously violated technical, professional or ethical standards either in the Country of Origin or in the Host Country whereby such violations have led to deregistration or suspension from practice;
- 4.1.5 prepare rules and regulations to enable the implementation of this Arrangement; and
- 4.1.6 exchange information regarding laws, practices and prevailing developments in the practice of interior design within the region with the view to harmonization in accordance with regional and/or international standards.

4.2 Monitoring Committee (MC)

- 4.2.1 A Monitoring Committee (**MC**) shall be established in and by the Professional Regulatory Authority (**PRA**) of both countries to develop, process and maintain a national INDONESIA - PHILIPPINES Interior Designer Register (IPIDR) in the Country of Origin.
- 4.2.2 The Monitoring Committee (MC) shall be recognized as an authorized body and shall be able to assess the qualifications and experiences of an INDONESIA - PHILIPPINES Interior Designer (**IPID**) applicant and recommend the qualified applicant to be reviewed and endorsed by the INDONESIA and PHILIPPINES Interior Designer Council (**IPIDC**).
- 4.2.3 The specific responsibilities of the Monitoring Committee (**MC**) for the development and maintenance of the national INDONESIA and PHILIPPINES Interior Designer Register (IPIDR) are given in the ensuing Articles 4.2.5 below and in Appendices B, C and D to this Arrangement.
- 4.2.4 The Monitoring Committee (**MC**) of both participating countries shall prepare an assessment statement setting out the criteria and procedures for assessing compliance with the qualifications set out under Article 3.1 for an INDONESIA - PHILIPPINES Interior Designer (**IPID**) applicants. The Assessment Statement shall be reviewed by the INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**) based on the guidelines on criteria and procedures and examples as set out in Appendices B, C and D.
- 4.2.5 The administration of Monitoring Committee (MC) shall be facilitated by a Secretariat.
- 4.2.6 Each Monitoring Committee (**MC**) shall further undertake to:
- 4.2.6.1 ensure that all Interior Designers registered as INDONESIA - PHILIPPINES Interior Designer (IPID) by the INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**) Secretariat comply fully with the requirements specified in this Arrangement, and that a substantial majority of these Interior Designers have demonstrated their compliance through the primary procedures and criteria as shown in Appendices B, C and D;
 - 4.2.6.2 ensure that Interior Designers applying for registration as INDONESIA and PHILIPPINES Interior Designer (**IPID**) are required to provide evidence that they have complied with the Continuing Professional Development (**CPD**) of the Country of Origin at a satisfactory level;
 - 4.2.6.3 ensure that Interior Designer registered as an INDONESIA - PHILIPPINES Interior Designer (**IPID**) by the INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**) Secretariat apply from time to time for

renewal of their registration, and in so doing, provide evidence that they have complied with the Continuing Professional Development policy of the Country of Origin at a satisfactory level;

- 4.2.6.4 ensure the implementation and execution of the amendments agreed under Article 6.3 as directed by the INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**);
- 4.2.6.5 where Article 4.1.5 is applicable, withdraw and deregister the said INDONESIA - PHILIPPINES Interior Designer (**IPID**) from the INDONESIA - PHILIPPINES Interior Designer Register (**IPIDR**);
- 4.2.6.6 jointly with INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**), issue Certificates an INDONESIA - PHILIPPINES Interior Designer (**IPID**) registration and provide advice on the particulars of any registered INDONESIA - PHILIPPINES Interior Designer (**IPID**) on request; and
- 4.2.6.7 notify the INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**) and Monitoring Committee (**MC**) of Country of Origin of non-complying practice of Registered Foreign Interior Designer (**RFID**) in the Host Country.
- 4.2.6.8 report its progress of work to the respective Professional Regulation Authority (**PRA**).

4.3 INDONESIA - PHILIPPINES Interior Designer Council (IPIDC)

- 4.3.1 The INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**) shall be established and shall have the authority to confer and withdraw the title of Indonesia – Philippines Interior Designer (**IPID**). Members of the INDONESIA and PHILIPPINES Interior Designer Council (**IPIDC**) shall comprise of at least two (2) appointed representatives from each Monitoring Committee (**MC**) from both Countries with one vote from each country.
- 4.3.2 Functions of the INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**) shall include:
 - 4.3.2.1 Facilitating the development and maintenance of authoritative and reliable Registers of INDONESIA - PHILIPPINES Interior Designers (**IPID**);
 - 4.3.2.2 Promoting the acceptance of INDONESIA - PHILIPPINES Interior Designers (**IPID**) as possessing general technical and professional competence in accordance with Article 3.1;

- 4.3.2.3 Monitoring and promoting mutually acceptable standards and criteria for facilitating practice by INDONESIA - PHILIPPINES Interior Designers **(IPIDs)** throughout both countries;
- 4.3.2.4 Seeking to gain a greater understanding of existing barriers to the practice of Interior Design and promote strategies to help governments and licensing authorities reduce those barriers and manage their processes in an effective and non-discriminatory manner;
- 4.3.2.5 Encouraging the relevant governments and licensing authorities to adopt and implement streamlined procedures for granting rights to practice to INDONESIA - PHILIPPINES Interior Designers **(IPID)** through the mechanisms available within both countries;
- 4.3.2.6 Continuing mutual monitoring and information exchange by whatever means that are considered most appropriate, including but not limited to:
- (a) regular communication and sharing of information concerning assessment procedures, criteria, systems, manuals, publications and lists of recognized practitioners;
 - (b) informing all Professional Regulatory Authorities **(PRAs)** when it has been notified that an INDONESIA - PHILIPPINES Interior Designers **(IPID)** is no longer qualified to undertake practice of Interior Design the Country of Origin, has not complied with the Continuing Professional Development (CPD) policy of the Country of Origin at a satisfactory level, or has seriously violated technical, professional or ethical standards either in the Country of Origin or the Host Country, whereby such violations have led to de-registration or suspension from practice or withdrawal from the INDONESIA - PHILIPPINES Interior Designer Register **(IPIDR)**;
 - (c) informing the Monitoring Committee of the Country of Origin when it has been notified that an Interior Designer from the Country of Origin who has undertaken practice of Interior Design in a Host Country is not a registered INDONESIA - PHILIPPINES Interior Designer **(IPID)**;
 - (d) verifying the operation of the procedures of both Countries; and
 - (e) observing the open meetings of any Professional Regulatory Authorities **(PRAs)** and/or commissions responsible for implementing key aspects of these procedures and relevant open meetings of the governing bodies of both countries.

- 4.3.3 The INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**) may, whenever it deems appropriate, invite the non-participating member of both countries to attend as observers to its meetings.
- 4.3.4 The administration of INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**) shall be facilitated by a Secretariat. The establishment and funding of the Secretariat shall be decided by the INDONESIA – PHILIPPINES Interior Design Council (**IPIDC**). A subsequent agreement on the rules and regulations to enable the implementation of this provision shall be issued by the Parties.
- 4.3.5 General Meetings of INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**) shall be held at least once in each one-year period to deal with applications by Monitoring Committees seeking authorization to initiate Registers and/or authorization to review the Guidelines on Criteria and Procedures (Appendix B), Assessment Statement (Appendix C), Appendix D and other related guidelines, procedures and documentation, and recommend any amendments to all the Professional Regulatory Authorities (**PRAs**).

ARTICLE 5 MUTUAL EXEMPTION

- 5.1 Both Parties note that licensing or registering authorities have statutory responsibility for protecting the health, safety, environment and welfare of the community within their jurisdictions, and may require Interior Designers who do not meet the requirements stipulated under Article 3 to submit themselves to some form of supplemental assessment as determined by INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**);
- 5.2 Both Parties consider that the objectives of such supplemental assessment should be to provide the relevant authorities with a sufficient degree of confidence that the Interior Designers concerned:
- 5.2.1 Understand the general principles behind applicable codes of practice and laws;
 - 5.2.2 Have demonstrated a capacity to apply such principles safely and efficiently; and
 - 5.2.3 Are familiar with other special requirements operating within the Host Country.

ARTICLE 6 AMENDMENTS

- 6.1 Both Parties may request in writing any amendment to all or any part of this Arrangement.
- 6.2 Unless otherwise provided by this Arrangement, the provisions of this Arrangement may only be modified through amendments mutually agreed upon in writing by both Parties. Any such amendment agreed to shall be reduced in writing and shall form part of this Arrangement and shall come into force on such date as may be determined by both Parties.
- 6.3 Notwithstanding Article 6.2 above, the provisions in Appendices B, C and D and other related guidelines, procedures and documentation may be modified through amendments mutually agreed upon in writing by INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**), provided that the amendments shall not contradict or modify any of the provisions in the main text of this Arrangement. Any amendment agreed to shall be reduced in writing and shall form part of this Arrangement and shall come into force on such date as may be determined by the Professional Regulatory Authorities (PRA) of both countries. All agreed amendments shall be implemented by INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**).
- 6.4 Any amendment shall not prejudice the rights and obligations arising from or based on this Arrangement prior or up to the date of such amendment.
- 6.5 In the event that any provision in Articles 1 to 8 is inconsistent with any provision in Appendices B, C and D, the provision in Articles 1 to 8 shall take precedence.

ARTICLE 7 DISPUTE SETTLEMENT

Any disputes concerning the interpretation, implementation, and/or application of any of the provisions under this Arrangement shall be settled and solved based on mutual understanding by both Parties.

ARTICLE 8 FINAL PROVISIONS

- 8.1 This Arrangement shall enter into force on the date of signature by the Professional Regulatory Authorities (**PRA**) of both countries.
- 8.2 Any Party wishing to cease participation in this Arrangement shall notify the INDONESIA - PHILIPPINES Interior Designer Council (**IPIDC**), in writing at least twelve months prior to the date of its effective date of non-participation, and the INDONESIA - PHILIPPINES

Interior Designer Council (IPIDC) shall thereafter notify the other Party of this agreement.

8.3 This Arrangement shall be deposited with both Professional Regulation Authority (PRA) who shall promptly furnish a certified copy thereof to each Party.

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto by their respective Professional Regulation Authority (PRA), have signed this INDONESIA - PHILIPPINES Mutual Recognition Arrangement on Interior Design Services.

DONE at _____, this _____ Day of _____ in the year _____, in a single original copy in the English language.



Ir. Taufik Widjoyono, M.Sc
Chairperson
Construction Services Development
Board
Ministry of Public Works and Housing
of the Republic of Indonesia

Hon. Charito A Zamora
Chairperson
Professional Regulation Commission
of the Republic of the Philippines

- APPENDIX A:** LIST OF PROFESSIONAL REGULATORY AUTHORITIES **(PRA)** AND MONITORING COMMITTEES **(MC)**
- APPENDIX B:** INDONESIA – PHILIPPINES INTERIOR DESIGNER **(IPID)** GUIDELINES ON CRITERIA AND PROCEDURES
- APPENDIX C:** INDONESIA - PHILIPPINES INTERIOR DESIGNER **(IPID)** ASSESSMENT STATEMENT
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MONITORING COMMITTEE SUMMARY OF ASSESSMENT OF APPLICATION FOR INDONESIA - PHILIPPINES INTERIOR DESIGNER **(IPID)** REGISTRATION
- Format 2
SIGNIFICANT INTERIOR DESIGN WORK APPLICATION FOR INDONESIA - PHILIPPINES INTERIOR DESIGNER **(IPID)** REGISTRATION
- Format 3
EXPLANATORY NOTES FOR THE TWO YEARS EXPERIENCES IN RESPONSIBLE CHARGE OF SIGNIFICANT INTERIOR DESIGN WORK
- APPENDIX E:** ASSESSMENT STATEMENT FLOW CHART

APPENDIX A
LIST OF PROFESSIONAL REGULATORY AUTHORITIES (PRA)
AND MONITORING COMMITTEES

Country	Professional Regulatory Authority (PRA)	Monitoring Committee (MC)
Indonesia	<i>Lembaga Pengembangan Jasa Konstruksi (LPJK)/</i> Construction Services Development Board (CSDB)	<i>Indonesia Monitoring Committee on Interior Design Services assigned by Lembaga Pengembangan Jasa Konstruksi (LPJK)/</i> Construction and Services Development Board (CSDB)
The Philippines	Professional Regulation Commission (PRC)	Professional Regulatory Board of Interior Design

APPENDIX B

INDONESIA - PHILIPPINES INTERIOR DESIGNERS GUIDELINES ON CRITERIA AND PROCEDURES

The purpose of these guidelines is to assist the Monitoring Committees (**MC**) of both Countries to develop a statement of criteria and procedures for submission to the INDONESIA - PHILIPPINES INTERIOR DESIGNER Council (**IPIDC**). In accordance with this Arrangement, the eligibility of Interior Designers for designation as an INDONESIA - PHILIPPINES Interior Designer (**IPID**) is determined by reference to performance criteria, which are to be considered as a package. Some of these criteria are relatively objective in nature, while others will require the Monitoring Committee to exercise a measure of professional judgement, particularly in relation to exceptional Interior Designers. These performance criteria serve as the benchmark for the Monitoring Committee (**MC**) to consider:

1.1. Completed a higher education degree from a recognized program in an accredited and/or validated institution of higher learning;

In the Republic of Indonesia, the degree may be either in interior design or architecture, recognized by the interior design or architectural accreditation body in Indonesia.

In the Republic of the Philippines, the degree must be in interior design, recognized and accredited by the Commission on Higher Education.

These degrees should be no less than four (4) years in duration, delivered on a full-time basis by an accredited program in an accredited/validated university by the Country of Origin.

1.2. Been assessed within their own jurisdiction as eligible for independent practice

A current and valid professional registration or licensing certificate to practice Interior Design in the Country of Origin issued by the Professional Regulatory Authority (PRA) of either Countries and in accordance with its policy on registration/licensing/certification of the practice of Interior Design;

1.3. Gained a minimum of not less than ten (10) years of continuous Interior Design practice after graduation.

The exact definition of practical experience will be at the discretion of the Monitoring Committees (**MC**) concerned, but the work in question should be clearly relevant to the fields of Interior Design in which the Interior Designers claim expertise. During the initial period, the Interior Designers should have participated in a range of roles and activities appropriate to the practice of Interior Design. However, their roles while they are in responsible charge of significant Interior Design work may be more focused.

1.4. Spent at least two years in responsible charge of significant Interior Design work

The definition of significant Interior Design work will vary between both countries. As a general guideline, the work should have required the exercise of independent Interior Design judgment, the projects or program concerned should have been substantial in duration, cost or complexity, and the Interior Designer should have been personally accountable for their implementation. In general, an Interior Designer may be taken to have been in responsible charge of significant Interior Design work when they have:

- 1.4.1 planned, designed, coordinated and executed a project of reasonable complexity; or
- 1.4.2 undertaken part of a large project based on an understanding of the whole project; or
- 1.4.3 undertaken novel, complex and/or multidisciplinary work.

The specified period of two years may have been completed in the course of the ten years practical experience after graduation, see Appendix D (Formats 1,2 and 3).

1.5. Complied with the Continuing Professional Development (CPD) policy of the Country of Origin at a satisfactory level

The nature and extent of the required compliance with the Continuing Professional Development (CPD) policy, and the manner in which compliance is audited, will remain at the discretion of the Monitoring Committee (MC) concerned, but should reflect prevailing norms for such participation by Interior Designers within both countries. The Continuing Professional Development (CPD) policy shall be complied with for updating professional skills, broadening knowledge, and exploring new areas to keep abreast with new technologies, methods of practice, and changing social and ecological conditions. Continuing Professional Development is required by the Professional Regulatory Authority (PRA) for renewal and continuation of registration.

1.6. All INDONESIA – PHILIPPINES Interior Designers (IPID) must agree to the following:

- 1.6.1 **Codes of professional conduct.** All Interior Designers seeking registration as INDONESIA - PHILIPPINES Interior Designer (IPID) must also agree to be bound by local and international codes of professional conduct with the policy of ethics and conducts established and enforced by the Country of Origin and by any other jurisdiction within which they are practicing. Such codes normally include requirements that Interior Designers place the health, safety, environment, and welfare of the community above their responsibilities to clients and colleagues, practice only within their area of competence, and advise their clients when additional professional assistance becomes necessary in order to implement a program or project. Monitoring Committees (MC) are required to certify that, at

registration, the candidate has signed a statement of compliance with such applicable professional codes.

- 1.6.2 **Accountability.** INDONESIA - PHILIPPINES Interior Designer (**IPID**) must also agree to be held individually accountable for their actions, both through requirements imposed by the licensing or registering body in the jurisdictions in which they work and through the legal processes of such jurisdictions.

APPENDIX C
INDONESIA - PHILIPPINES Interior Designer
ASSESSMENT STATEMENT

The preparation of an Assessment Statement for assessing Interior Designers seeking registration as an INDONESIA - PHILIPPINES Interior Designer (**IPID**) will involve identification and nomination of the following elements by the Monitoring Committee (MC) in both Countries;

- 1.1 One or more mechanisms for accrediting or recognizing:
 - 1.1.1 structured educational programs which qualify Graduate Interior Designers or Architect to enter professional Interior Design practice, and/or;
 - 1.1.2 assessment instruments which provide an alternative or supplementary mechanism for Graduate Interior Designers or Architect to demonstrate that they have reached an appropriate educational standard.
- 1.2 One or more mechanisms for assessing qualified Graduate Interior Designers or architect as being eligible for professional Interior Design practice, normally after those Graduate Interior Designers or Architect have completed a period of supervised or monitored professional experience.
- 1.3 A mechanism for confirming that individual Interior Designers have:
 - 1.3.1 gained a minimum of not less than ten (10) years of continuous Interior Design practice after graduation,
 - 1.3.2 completed at least two (2) years in responsible charge of significant Interior Design work;
 - 1.3.3 complied with the Continuing Professional Development (**CPD**) policy of the Country of Origin at a satisfactory level, and
 - 1.3.4 complied with, and are bound by, an appropriate code of conduct.
- 1.4 A mechanism for ensuring that registrants are audited at regular intervals to ensure that they have continued to comply with the conditions of registration. For each element, the Assessment Statement for both Countries may include:
 - 1.4.1 mechanisms applicable to Interior Designers, and/or;
 - 1.4.2 national, regional and provincial mechanisms, and/or;
 - 1.4.3 existing or superseded mechanisms

which are recognized by the Monitoring Committee (MC) of both Countries in assessing candidates for registration as INDONESIA - PHILIPPINES Interior Designer (IPID). The Monitoring Committee (MC) may attach restrictions to any or all mechanisms and all such restrictions must be clearly identified.

Assessment Statements are intended to be dynamic documents, with necessary amendments being affected by the responsible Monitoring Committee (MC) from time to time and notified to the INDONESIA - PHILIPPINES Interior Designer Council (IPIDC), through the Secretariat. The Assessment Statement Flow Chart is as per **Appendix E**.

APPENDIX D

Format 1

**MONITORING COMMITTEE SUMMARY OF ASSESSMENT OF APPLICATION FOR
INDONESIA -PHILIPPINES INTERIOR DESIGNER REGISTRATION**

Name of Interior Designer Applicant (as in passport):

Name of Country of Origin: _____

Qualification Obtained: _____

Qualification Place and date obtained: _____

Interior Designer Registration/Certification No. (Country of Origin)

Interior Designer Registration Date: _____

INDONESIA - PHILIPPINES Interior Designer Register (IPIDR):

Certified Compliance with INDONESIA – PHILIPPINES Interior Designer Criteria:

Completed an accredited or recognized Interior Design or Architectural education program,	
Been assessed within their own jurisdiction as eligible for independent practice	
Gained a minimum of not less than ten (10) years of continuous Interior Design practice after graduation,	
Spent at least two (2) years in responsible charge of a significant interior design work	
Complied with the Continuing Professional Development (CPD) policy of the Country of Origin at a satisfactory level	
Confirmed statement of compliance with Codes of Professional Conduct and Accountability	

SIGNED:

Name of Officer Delegated:

INDONESIA - PHILIPPINES

Interior Designer Monitoring Committee:

_____ (Name of Country of Origin)

Date:

APPENDIX D
Format 2

**SIGNIFICANT INTERIOR DESIGN WORK APPLICATION FOR
INDONESIA - PHILIPPINES INTERIOR DESIGNER REGISTRATION**

Receipt No.: _____

Name of Interior Designer (As in Passport): _____

Name Title (if any): _____ (eg. Mr., Mrs, Ms., Ar., IDr., Drs/Dra, ST, S.Sn. etc)

Interior Designer Registration/Certification No.:

Interior Designer Registration/Certification Date:/...../.....(DD/MM/YY)

Date of Birth:/...../..... (DD/MM/YY)

Mailing Address: Postcode: Country:

Present Company/Work Place Name: (if applicable)

Present Company/Work Place Address: Postcode:

Country:

I wish to be placed on the INDONESIA - PHILIPPINES Interior Designer Register (**IPIDR**) and apply as described below in accordance with the provision that defines two years experiences in responsible charge of significant Interior Design works.

1 Significant Interior Design Work Experience (*Describe in retrospective order, beginning with the most recent one.*)

Work No.	Starting Date / Ending Date (month/year)	Name of Organizations / Positions / Title	Name of Work	Attestant's Column		
				Signature	Relationship of Attestant to Applicant	Contact number

NOTE: The attestant above shall be, in principle, the representative of the organization under which the applicant executed his Interior Design work.

2 Detailed Description of Significant Interior Design Work *(Describe, in detail, each work listed in the preceding page.)*

Work No.	Position in Interior Design Work	Contents of Work <i>(Describe the contents and significance of the work, the applicant's role, and the degree of the applicant's responsibility as specified in Appendix D Format 3 point 3, using about 50 words.)</i>

NOTE: Make a copy of this sheet when an extra sheet is needed.

To Monitoring Committee on Interior Design Services,

I hereby declare that the above descriptions are true to the best of my knowledge.

Signature: _____

Interior Designer Applicant's name: _____

Date: _____

APPENDIX D
Format 3

EXPLANATORY NOTES FOR THE TWO YEARS EXPERIENCES IN RESPONSIBLE CHARGE OF SIGNIFICANT INTERIOR DESIGN WORK

1. The definition of significant Interior Design work will vary between both Countries. As a general guideline, the work should have required the exercise of independent Interior Design judgment, the projects or programs concerned should have been substantial in duration, cost or complexity, and the professional Interior Designer should have been personally accountable for their implementation.

2. In general, a professional Interior Designer may be taken to have been in responsible charge of significant Interior Design work when they have:
 - 2.1 planned, designed, coordinated and executed a project of reasonable complexity, or

 - 2.2 undertaken part of a large project based on an understanding of the whole project, or

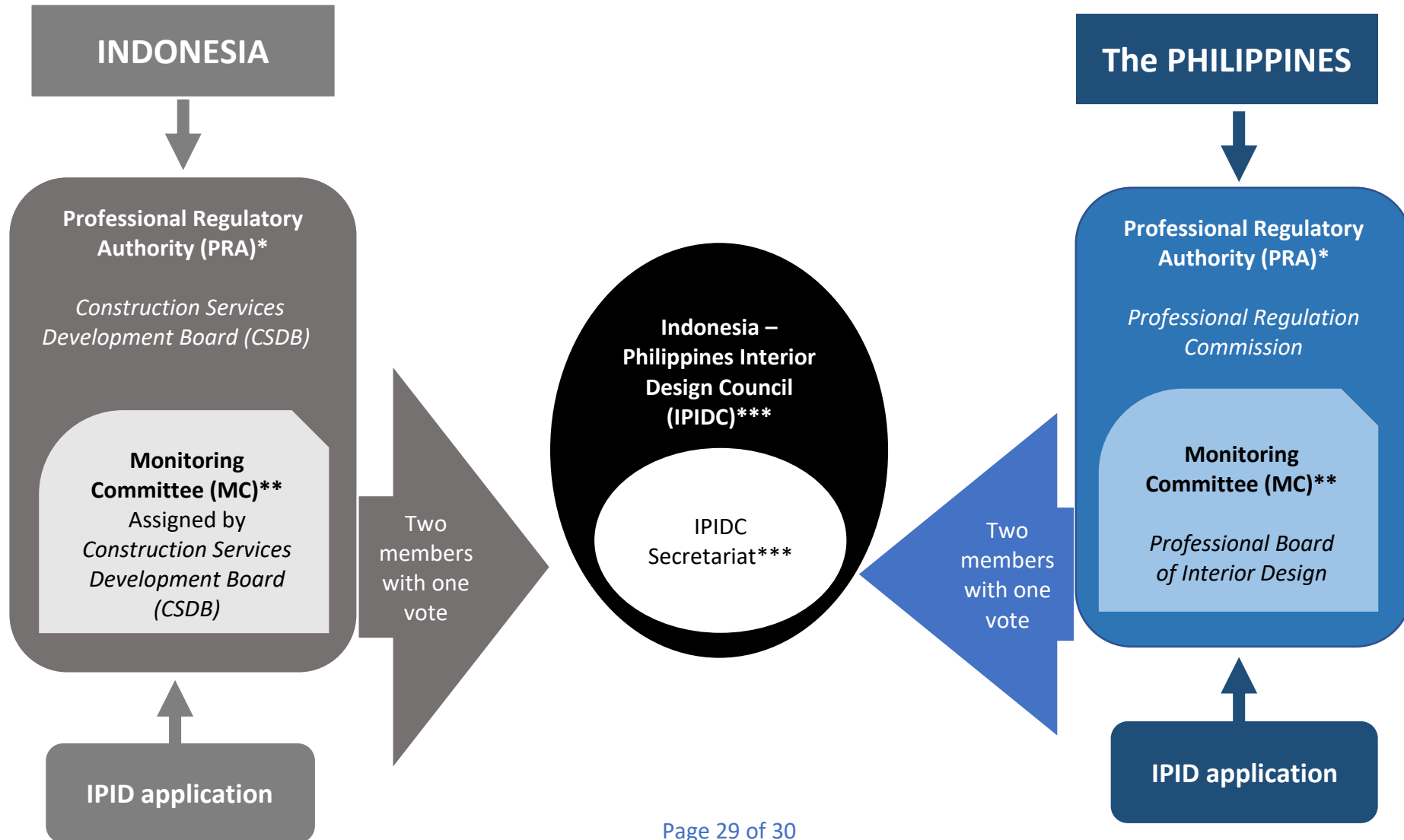
 - 2.3 undertaken novel, complex and/or multi-disciplinary work.

- 3 The above refers to an Interior Designer having possessed at least two years experiences in responsible charge of significant Interior Design works in at least 2 of the following categories of projects determined by the INDONESIA – PHILIPPINES Interior Designer Council (**IPIDC**):

No	PROJECT CATEGORY	Examples of Project Complexity to be decided by the Indonesia-Philippines Interior Designer Council (IPIDC)	
1	Public Facility: 1.1 Education 1.2 Transportation 1.3 Places of Worship 1.4 Culture	Area less than 5.000m ² : - Formal education: from Kindergarten to Elementary to High School to University, etc. - Non- Formal education: Music school, science center, etc. - Library - Train Stations, Sea Port, Bus Station, etc. - Place of Worship: Mosque, Church, Temple, Vihara, Pura, etc.	Area more than 5.000m ² : - Airport - Museum - Concert Hall/Theater/ Convention Center - Heritage Building - State House

2	Retail & Food and Beverage	Area less than 1.000m ² : - Department Store - Showroom - Cinema - Food court - Full Retail Outlets Half- - Service Restaurants with kitchen	Area above 1.000m ² : - Mall/Plaza - Shopping Centre - Full-service restaurants with full kitchen (hot and cold)
3	Hospitality	- 3 Stars Hotels - Budget hotels/Motels - Spa - Resort Villas	4 & 5 Star Hotels
4	Healthcare	- Public Clinic - Laboratory/Diagnostic Centre - Class C & D Hospital - Rehabilitation Centre - Wellness/Gym - Private Clinic	Class A & B Hospital
5	Residential	- Luxury high end Homes - Premium Apartment - Condominium	
6	Office	- Office area above 5.000m ² - Embassy Office - Multi level/storey Offices - Company Headquarters	

APPENDIX E
ASSESSMENT STATEMENT FLOW CHART



NOTES

* **Professional Regulatory Authority (PRA)**

As specified in article 4.1

** **Monitoring Council (MC)**

As specified in article 4.2

*** **Indonesia – Philippines Interior Design Council (IPIDC)**

As specified in article 4.3

**** **IPIDC Secretariat**

As specified in article 4.3.4